



Fire Safety Manager Course in Detail

PART ONE

THE ROLE & RESPONSIBILITIES OF THE FSM
EFFECTIVE MANAGEMENT OF FIRE SAFETY
HIERARCHY OF RESPONSIBILITY
DELEGATION OF DUTIES
SAFETY SYSTEMS - CONTROL OF & RECORD KEEPING
AUDITS & REVIEW
TRAINING REQUIREMENTS OF ALL STAFF
STANDARDS
KNOWLEDGE REQUIRED
REPORTING - COMMUNICATION
PRIMARY DUTIES
SECONDARY DUTIES
TRAINING - TRAINING OTHERS
PRACTICE DRILLS

PART TWO

FIRE AWARENESS FOR MANAGERS
RESPONSIBILITIES OF RESPONSIBLE PERSONS & STAFF
TRAINING & LEGAL REQUIREMENTS IN BRIEF
COMPANY / ORGANISATIONS FIRE POLICY
UNDERSTANDING FIRE
THE FIRE TRIANGLE
HEAT, FUEL & OXYGEN SOURCES
CAUSES OF NON DOMESTIC FIRES
HOUSEKEEPING PROCEDURES
FIRE HAZARD IDENTIFICATION
ACTION IN THE EVENT OF FIRE
IF YOU DISCOVER A FIRE
IF YOU HEAR THE WARNING OF FIRE
EVACUATION
ASSEMBLY POINTS & PROCEDURES



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PART THREE

THE REGULATORY REFORM FIRE SAFETY ORDER 2005

HISTORY OF FIRE LEGISLATION
OBJECTIVES OF THE NEW ORDER
DEFINITIONS OF THE LAW
RESPONSIBLE PERSON
VIDEO - FIRE SAFETY IN ORDER
COMPETENCE - COMPETENT PERSONS
FIRE SERVICE - ENFORCERS OF THE LAW
LEVELS OF ENFORCEMENT

PART FOUR

PREMISES INSPECTION BY INSTRUCTORS

KNOWN FIRE SAFETY DEFICIENCIES
INSTRUCTORS OBSERVATIONS

PART FIVE

FIRE RISK ASSESSMENTS

DEFINITIONS
FIRE RISK ASSESSMENT - THE STEPS
IDENTIFY HEAT - FUEL - OXYGEN SOURCES
IDENTIFY THE PEOPLE WHO MAY BE AT RISK
EVALUATION - REMOVE HAZARDS - REDUCE HAZARDS - PROTECT
RECORD - PLAN - INSTRUCT - INFORM - TRAIN
REVIEWING ASSESSMENTS

PART SIX

AREA CLEARANCE & EVACUATION
FIRE WARDEN / MARSHAL SWEEP



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PART SEVEN

RECORD KEEPING & INFORMATION

MAINTENANCE

PASSIVE FIRE PROTECTION

RISK ASSESSMENT FINDINGS

FIRE ALARM SYSTEM - FALSE ALARMS - REAL ALARMS

FIRE SAFETY EQUIPMENT

ESCAPE ROUTES & DOORS

FIRE EMERGENCY EVACUATION PLAN

HOT WORK PERMITS

TRAINING INFORMATION

INFORMATION THE FIRE AUTHORITY MAY WISH TO INSPECT

PART EIGHT

FIRE SAFETY FEATURES IN BUILDINGS

FIRE ALARM SYSTEMS

FIRE DETECTION

FIRE DOORS - FINAL ESCAPE DOORS

ESCAPE ROUTES

FIRE SAFETY SIGNS

PART NINE

HUMAN BEHAVIOUR IN FIRE SITUATIONS

VIDEO EVIDENCE

ASSUMPTIONS & REALITY

VIDEO EVIDENCE

REACTIONS TO FIRE SITUATIONS

DURATION: 1 Full Day

Solent Staff Fire Training Ltd
www.stafffiretraining.com
email: info@stafffiretraining.com
Tel: 01794514966